

Minutes of the Regular Town Board Meeting taking place at the Taylor Town Hall on:  
**January 9, 2018 at 7 p.m.**

Present

Supervisor: Bryce Wehner  
Councilmen: Theodore Law Jr. (TJ)  
Joey Pudney  
Clerk/Tax Collector: Jaymie Closson  
Building/Code Enforcement: Michael Andersen (Mike)  
Highway Superintendent: Chris Smith

Absent

Councilmen: Riley Closson  
Harold R. Eltz (Russell)  
Accountant: Deborah Hubbard (Debbie)  
Planning Board Chair: Barb Allen

Others Present:

Historian: Sharon Eltz  
Justice: Rollan Elwood  
Andy Sprague, Sprague Insurance

Bryce called the meeting to order at 7:10 p.m. with the Pledge of Allegiance

Prior to the meeting the councilmen were given the chance to read and review December 2017 meeting minutes and also time to review and sign general and highway fund vouchers for January 2018.

Jaymie swore in TJ Law, Joey Pudney and Chris Smith for their elected positions.

**PUBLIC COMMENT:**

Andy Sprague went over the 2018 insurance coverage package. Glass coverage is not offered through NYMIR but can add it. The excavator is not in the package but will be in touch with Chris to add that as well. Will get a builders risk policy for the new building. Asked if anyone was able to do the dog enumeration, he said ok as long as appointed by board they will be covered under the town's insurance.

**VOUCHER DISCUSSION:**

**PREVIOUS MONTHS MINUTES DISCUSSION:**

None

**MOTION** to approve the December 2017 meeting minutes as submitted by the Town Clerk was made by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner "aye"  
TJ Law "aye"  
Joey Pudney "aye"

CARRIED

**ACCOUNTANT'S REPORT DISCUSSION:**

None

**MOTION** to approve the accountant's report as submitted by the Accountant was made by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”	
TJ Law	“aye”	
Joey Pudney	“aye”	CARRIED

**DISCUSSION OF VOUCHERS:**

None

**MOTION** to approve the January 2018 highway fund vouchers in the amount of \$6,490.56 was made by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”	
TJ Law	“aye”	
Joey Pudney	“aye”	CARRIED

**MOTION** to approve the January 2018 general fund vouchers in the amount of \$21,246.55 was made by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”	
TJ Law	“aye”	
Joey Pudney	“aye”	CARRIED

Total Disbursement \$27,737.11

**2018 AGENDA TOPICS AND SPENDING PLAN:**

- Received reassessment contract from Larry Fitts, it was adjusted to the town not doing the mailing work, only paying for postage.
- New building in the spring.

**MOTION** to accept Larry Fitts reevaluation contract was made by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”	
TJ Law	“aye”	
Joey Pudney	“aye”	CARRIED

- Fire Department representatives, Bryan Kwak, Shawn Scoville, and Clyde Treacy had said they would be at tonight’s meeting for a discussion but they did not show up. Contract still not signed.
- IRA – will discuss more when all board members can be in attendance.
- Received 4 estimates on the new building; A decision will be made next month when all board members can be in attendance.
  1. CCC (Complete Construction Concepts) - \$101,280.00
  2. Ricky Yale Construction - \$67,288.00
  3. Beach Hill Construction - \$61,000.00
  4. Prentice Enterprises - \$84,281.18

**MOTION** to close the bids on the new building was made by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”	
TJ Law	“aye”	
Joey Pudney	“aye”	CARRIED

**JANUARY ANNUAL MEETING APPOINTMENTS, MOTIONS and ADOPTIONS:**

- Appointment of Budget Officer Deborah Hubbard was made by Bryce Wehner
- Appointment of Deputy Supervisor Riley Closson was made by Bryce Wehner
- Appointment of Deputy Town Clerk & Registrar Sharon Eltz was made by Jaymie Closson
- Appointment of Deputy Highway Superintendent Tim Livermore was made by Chris Smith
- Appointment of Deborah Hubbard as the town’s Accountant
- Appoint Bryce Wehner as Voting Delegate for Association of Towns
- Name NBT Bank and Tompkins Trust Company as the town’s official financial institutes
- Name Cortland Standard Printing Company as the town’s official newspaper
- Name Michael Andersen as the town’s official Code Enforcement Officer
- Name Barb Allen as the town’s Planning Board Chair
- Name Sharon Eltz as the town’s Historian
- Name Country Acres Animal Shelter as the town’s Animal Control Officer
- Name Frances Butler as the town’s Assessor
- Name Ronald T. Walsh Jr. as the town’s official Attorney
- Monthly meetings will be held on the 2<sup>nd</sup> Tuesday of each month at 7 p.m. at the Town Hall
- Allow pre-approved payment of utilities and health insurance to meet due dates
- Approve Highway Superintendent salary at budgeted amount of \$41,590.00 for compensation of an expected minimum of 40 hours per week performing town highway business to be prorated for 26 payments
- Approve highway wages as budgeted
- Approve payroll is on Thursdays, bi-weekly starting January 1, 2018
- Approve payment of \$1,500 (after deductions) into IRA account for full time employees who have worked for the town at least one complete year to be paid annually with the last scheduled payroll of the year
- Approve salaries of appointed and employed persons at the budgeted rates
- Approve payment of Tax Collector on or before June 30, 2018
- Approve elected officials salaries at the budgeted amount to be paid with the first payroll of December 2018

**MOTION** to accept and approve all of the above was made by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”
TJ Law	“aye”
Joey Pudney	“aye”

CARRIED

- Adopt Harassment Policy as presented
- Adopt Procurement Policy as presented
- Adopt Personnel Policies, Rules and Regulations as presented
- Adopt Drug Free Workplace and Policy as presented
- Adopt Excessive Force Resolution Policy as presented
- Adopt Fair Housing Policy as presented

**MOTION** to approve policies was made by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”
TJ Law	“aye”
Joey Pudney	“aye”

CARRIED

Confirm the following as the Town Planning Board Members for 2018:  
Chairperson – Barb Allen, Secretary - Sharon Eltz, Wayne Elwood, Judy Wessor, Linda Crowley, and Sharon Pryor

**MOTION** to approve 2018 Planning Board Members was made by Joey Pudney and seconded by TJ Law.

Votes Cast:

Bryce Wehner	“aye”
TJ Law	“aye”
Joey Pudney	“aye”

CARRIED

Confirm the following as the Town Assessment Review Board for 2018  
Sharon Eltz, Marjorie Parks and John Walsh

**MOTION** to approve 2018 Assessment Review Board was made by Joey Pudney and seconded by TJ Law.

Votes Cast:

Bryce Wehner	“aye”
TJ Law	“aye”
Joey Pudney	“aye”

CARRIED

**PLANNING BOARD: presented by Sharon Eltz**

There is nothing new to report except that they are planning on having a meeting in January.

**BUILDING/CODE ENFORCEMENT: presented by Mike Andersen**

2017 Recap:

- 20 permits - \$514,597.00 in construction costs, \$901.00 in permit fees
- Only outstanding permit is Perry’s house on Doran Hill

**HIGHWAY: presented by Chris Smith**

- Plowing snow
- Had a fuel oil issue after delivery, was gelled up and there is not enough room in the tank to add kerosene. Will need to do a test after the treatment. Trucks getting fuel at S&D until issue is resolved.

**ANIMAL CONTROL REPORT:**

None

**CLERK/TAX COLLECTOR REPORT: presented by Jaymie Closson**

- 12 dog licenses - \$77 to town, \$14 to NYS
- Dog License late fees - \$25
- \$116 total disbursement

**MOTION** to adjourn the meeting was made at 8:11 p.m. by TJ Law and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”
TJ Law	“aye”
Joey Pudney	“aye”

CARRIED

Respectfully Submitted,

*Jaymie Closson*

Clerk